

Chief Executive's Office

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Date: 26 May 2005

Chorley
Borough Council

Town Hall
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Chief Executive:
Jeffrey W Davies MA LLM

Dear Councillor

A meeting of the Community Overview and Scrutiny Panel is to be held in the Council Chamber, Town Hall, Chorley on Tuesday, 7th June, 2005 commencing at 6.30 pm.

AGENDA

1. **Apologies for Absence**
2. **Declarations of any Interests**

Members of the Committee are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members' Code of Conduct. If the personal interest is a prejudicial interest then the individual Member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 6)**

To confirm as a correct record the minutes of the meeting of the Community Overview and Scrutiny Panel held on 9 February 2005 (enclosed).

The meeting of the Panel convened on 13 April 2005 was adjourned as inquorate.

4. **Council's Timetable of Meetings**


The Chair to receive the views of Members' on the amount of meetings in the Council's Timetable of meetings for 2005/06.

5. **Inquiry into the Provision of Youth Activities in Chorley (Pages 7 - 44)**

To consider the draft report and recommendations of the Panel on its Scrutiny Inquiry into the provision of Youth Activities in the Borough, prior to its submission to the Overview and Scrutiny Committee (enclosed).

6. **Business Plans 2004/05 - Fourth Quarter Updates (Pages 45 - 54)**

Continued....

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The Overview and Scrutiny Committee, at its meeting in November 2004, recommended each Overview and Scrutiny Panel to consider the Quarterly Updates of the Business Plans for the services and functions falling within their respective areas of responsibility.

Accordingly, the 2004/05 Business Plan Updates for the period ending 31 March 2005 in respect of the Economic Regeneration Unit and Leisure and Cultural Services Unit are enclosed for consideration.

7. **Overview and Scrutiny Work Programme (Pages 55 - 56)**

The updated Overview and Scrutiny Work Programme for 2005/06, as agreed by the Overview and Scrutiny Committee, is enclosed for information.

8. **Any other item(s) which the Chairman decides is/are urgent.**

Yours sincerely

Chief Executive

Distribution

1. Agenda and reports to all Members of the Community Overview and Scrutiny Panel for attendance.
2. Agenda and reports to Deputy Chief Executive/Group Director, Head of Leisure and Cultural Services and Head of Economic Regeneration for attendance.
3. Agenda and reports to Councillors J Wilson, Edgerley, Hoyle, Goldsworthy, Ball and Walker for information.
4. Agenda and reports to all remaining Chief Officers and Assistant Head of Democratic Services for information.
5. Agenda and reports to all remaining Members of the Council for information.